



JM/HR/MCH/HRG/1.6.5.1

28th July 2025

OFFICE ORDER
MATERIOVIGILANCE COMMITTEE

Sl. No	Name of Member	Designation	Responsibility
1.	Dr. Shibu C Kallivalappil	Medical Superintendent	Chairperson
2.	Dr. Maria Jose	Professor & HOD, Pharmacology	Secretary
3.	Fr. Sinto Kareparamban	Assistant Director	Member
4.	Dr. Anuraj A	Associate Professor, General Surgery	Member
5.	Dr. Sanitha Kuriachan	Professor, Pharmacology	Member
6.	Dr. Prasannakumar C K	Professor, Cardiology	Member
7.	Dr. Sanoj P Poulouse	Associate Professor, Orthopaedics	Member
8.	Dr. Harisuthan T	Associate Professor, Neurology	Member
9.	Mr. Shintu Manuel	Senior Biomedical Engineer	Member
10.	Dr. Gitty Timothy	Clinical Pharmacist	Member
11.	Sr. Metilda Paul	Nursing Superintendent	Member
12.	Sr. Mini Kurian (Sr. Leema Rose)	OT Supervisor & Deputy Nursing Superintendent	Member
13.	Sr. Jeess Therese	Pharmacy In-charge	Member
14.	S/N Antony Jacob	Head Nurse	Member
15.	Dincy Devassy	Pharmacist	Member

Terms of Reference

- ❖ **Frequency** :- Materiovigilance Committee review meetings are being conducted once in every month.
- ❖ **Quorum** :- 50% of membership.
- ❖ **Meeting venue** :- As decided by the Chairperson.

'Give Eyes, Gift Sight, Give Blood, Gift Life'



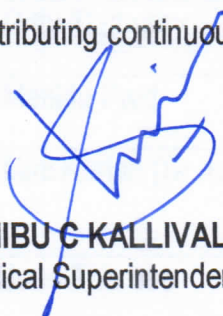
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MEDICAL COLLEGE & RESEARCH INSTITUTE



Responsibilities

- ❖ The committee shall be responsible for the continuous monitoring, systematic collection, and timely reporting of Medical Device Adverse Events (MDAEs).
- ❖ To encourage clinicians, biomedical engineers, pharmacists, nurses, technicians for reporting adverse events related to medical devices.
- ❖ To define and analyze Medical Device Associated Adverse Events (MDAE) and patient safety incidents involving medical devices.
- ❖ To create basic and/ or advanced-level awareness programs among healthcare professionals about the significance of MDAE reporting.
- ❖ A decision taken by the committee shall be considered final if it is approved by the two third of the committee members.
- ❖ The committee shall be responsible for planning, implementing and monitoring of various activities of the Materiovigilance Programme of India (MvPI).
- ❖ Reviewing and analyzing adverse events to evaluate and assess MDAE (Material Device Adverse Event) reports to identify risks and trends.
- ❖ Conducting root cause analysis of adverse events related to suspected material device reported to NCC-MvPI, IPC in order to determine their causal relation to the device and identify any other potential contributing factors unrelated to the device.
- ❖ Assessing and managing risks based on the adverse event analysis.
- ❖ Recommending and tracking corrective and preventive actions for safety issues.
- ❖ Contributing continuously in improving materiovigilance processes.


DR. SHIBU C KALLIVALAPPIL
Medical Superintendent




FR. RENNY MUNDENKURIAN
Director

FR. RENNY MUNDENKURIAN
DIRECTOR
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Copy to: CEO, Assoc. Director, Asst. Directors, Principal (JMMC,JMCON,JMSON),Chief of Medical Services, Deputy Medical Superintendents, Materiovigilance Committee Members, Nursing Superintendent, All HODs, Deputy Nursing Superintendents, All In-charges, Quality Department, Biomedical Engineering Department, Cath lab, Purchase Department.

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